

Training Achievements for the Year 2018-19
Detail of Conducted Training Programmes

Channel-I

SN	Name of Training Programme	Target Group	No. of Trg. Prog. Conducted (Planned)	No. of Trainees Trained	Duration	Mandays
1.	Proficient Business Management	BMs of DCCBs/PSCB	4 (7)	50	4	200
2.	Refresher Training Programme	Newly Recruited/ Promoted Managers of DCCBs/PSCB	2 (4)	26	6	156
3.	Refresher Training Programme	Newly Recruited CDEOs of DCCBs/PSCB	6 (8)	68	5	340
4.	Risk Management in Cooperative Banks	Incharge of Diff. Cells of DCCBs	0 (3)	0	0	0
5.	Managing Life after Retirement	Employees of DCCBs/PSCB (Going to be retired in 2017- 18)	0 (3)	0	0	0
6.	Management Development Programme for Women Officers	BMs of PSCB/ DCCBs/ Coop. Deptt. (Women)	0 (1)	0	0	0
7.	Establishment Matters	Staff of Establishment Cells of DCCBs/PSCB	(1)	0	0	0
8.	Induction Training Programme - I	Recently Promoted CDEOs/Clerks of DCCBs/ PSCB	1 (1)	27	12	324
9.	Induction Training Programme - II	Recently Promoted CDEOs/Clerks of DCCBs/ PSCB	1 (1)	27	12	324
10	Induction Training Programme - (Field)	Recently Promoted CDEOs/Clerks of DCCBs/ PSCB	3 (3)	27	12	972
11	Leadership Development Programme	BODs of DCCBs/PSCB	0 (2)	0	0	0
12	Financing to Community Based Organisations	BMs/ Sr. Officers of DCCBs/PSCB	4 (4)	59	3	177
13	Asset Liability Management	ALCO Members	0 (1)	0	0	0
14	Internal Checks and Effective Supervision of Coop. Banks	Inspecting Staff of Divi. and DCCBs	3(3)	48	4	192

15	Annual Conference of DCCBs/PSCB	MDs (Appointed) /DMs & Sr. Officers of PSCB	0 (1)	0	0	0
16.	Exposure Visit of BODs	BODs	1	13	3	39
Total			28 (42)	305		2724
One Day Training Programmes						
16	IRAC Norms and Recovery Management	BMs of DCCBs	14 (15)	520	1	520
17	Profit Planning in Coop. Banks	BMs of DCCBs	9(15)	299	1	299
18	KYC Norms & PML Act	Sr. Officers of DCCBs	0 (1)	0	0	0
19	Execution of Documents in Bank Branches	BMs of DCCBs	2 (6)	104	1	104
20	Funds and Investment Management	DMs & MDs (Appointed)	0 (1)	0	0	0
21	Disciplinary Proceedings	Sr. Officers of DCCBs	0 (1)	0	0	0
22	Appraisal of NFS Loans	BMs of DCCBs	1 (5)	45	1	45
23	Workshop on Sensitization about Audit Classification and Role of Bank Staff in Improving Audit Rating in Coop. Banks	Staff of Bank Branches	1(3)	34	1	34
24	Workshop on Motivation	Staff DCCB Nawan Sahar	1	47	1	47
Total			28 (44)	1049		1049

Channel-II

SN	Name of Training Programme	Target Group	No. of Prog. to be Conducted	No. of Trainees Trained	Duration	Mandays
1.	Financial Planning in PACSs/MPCSs	Secretaries/ Salesmen of PACSs/MPCSs	4 (8)	58	3	174
2.	Business Orientation Programme	Secretaries/ Salesmen of PACSs/MPCSs	3 (7)	64	5	320
3.	Induction Training Programme -I	Secretaries/ Salesmen of PACSs/MPCSs	1 (2)	14	12	168
4.	Induction Training Programme -II	Secretaries/ Salesmen of PACSs/MPCSs	1 (2)	11	12	132
5.	Capacity Building Training Programme	Newly Recruited Inspectors	5 (8)	73	6	438
	Preparatory Steps for Conducting Financial	SA/Inspectors of Coop. Deptt	9	445	2	890

	Audit					
Total			23 (27)	665		2122
One Day Training Programmes						
6.	Behavioural Aspects & Organizational Development	Staff of PACSs/MPCSs & DCCBs	2 (10)	112	1	112
7.	Tax Matters of PACSs/MPCSs	Secretaries/ Salesmen of PACSs/MPCSs	2(6)	50	1	50
8.	Business Development Planning in PACSs/MPCS	Secretaries/ Com. Members of PACSs/ MPCs	22 (20)	820	1	820
9.	Disciplinary Proceedings	Staff of Coop. Deptt	0 (1)	0	0	0
Total			24 (37)	982		982

Channel-III

SN	Name of Training Programme	Target Group	No. of Prog. to be Conducted	No. of Trainees Trained	Duration	Mandays
1.	Office Automation in PACSs/MPCSs	Secretaries/ Salesmen of PACSs/MPCSs	11 (20)	172	3	516
2.	Office Automation in Coop. Deptt.	Staff of ARCS/DRCS/ JRCS Offices	1(2)	8	3	24
3.	Management Information System in Bank Branches	CDEOs/Acctt/AMs of DCCBs/PSCB	1(3)	21	3	63
4.	Core Banking Supervision	Sr. Officers of DCCBs/PSCB	1 (1)	21	3	63
5.	Audit in CBS Environment	SA/Audit Inspectors	2(2)	32	3	96
6.	Networking in CBS Environment	L1 & ITOs of PSCB/DCCBs	1(1)	15	3	45
7.	Data Management in Banks	Staff of Stat. Cells of DCCBs/PSCB	1(1)	9	2	18
8.	Induction Training Programme-3	Recently Promoted CDEOs/Clerks of DCCBs/PSCB	1(1)	27	12	324
9.	Induction Training Programme-3	Secretaries/ Salesmen of PACSs/MPCSs	1(2)	10	12	120
			20 (33)	315		1269
One Day Training Programmes						
1.	Digital Banking and IT Security	Br. Managers/ Sr. Officers of DCCBs/PSCB	8(8)	287	31	287
2.	MS Excel Tool for Reporting	Branch Staff of DCCBs	0 (5)	0	0	0
3.	Operational Aspects of	MDs/DMs/Sr.	1	24	1	24

	CBS and Technical Aspects of SES	Officers of DCCBs				
4	Working on Computer Software	Secretaries of PACSs (Distt. Muktsar)	2	59	1	59
Total			10 (14)	370		370

**Department Wise Participation
(Year 2018-19)**

Sr. No	Name of Department	No. of Trainees Trained
1.	Employees of District Central Cooperative Banks	1782
2.	Employees of The Punjab State Cooperative Bank Limited	126
3.	Secretaries/Salesmen of PACSs/MPCSs	1314
4.	Others	558
	Total	3780